



**Your
One-to-one Device
Home School Agreement
with Ark Bentworth
Primary Academy**

Pupil Name _____

Pupil Login _____

Pupil Password _____

Rationale and Purpose

We are committed to providing devices to pupils in Key Stage 2 to support their learning at home and over the school holidays. Pupils will be able to access the following resources:

- Programme of resources (including a virtual summer programme) from Ark Spark:
<https://arkschools.sharepoint.com/sites/Summerprogramme/SitePages/Primary.aspx>
- DB Primary with activities for pupils to complete:
<https://arkbentworth-lbhf.secure-dbprimary.com>
- Epic books with a digital library of books:
www.getepic.com/students
- Mathletics with set activities for pupils:
<http://login.mathletics.com>
- Accelerated Reader with reading quizzes:
<http://login.mathletics.com>

Ownership of the Device

Ark Schools retains ownership of the device and grants permission to the student to use the device according to the guidelines set out in this document and in conjunction with our Safeguarding Policy. Ark Schools retains the right to collect and/or inspect the device and accessories at any time, including via electronic remote access; and to alter, add, erase, or delete installed software or hardware. If your child leaves the school, you are required to return the device.

Your and our Responsibilities

By accepting this device, you are accepting these responsibilities as well. You agree to:

- Treat the equipment with as much care as if it were your own property.
- Allow all automatic updates pushed to the device by Ark Schools.
- Always keep the device secure (or in a secure place where others do not have access) or with you (or within your sight).
- Use the device on a hard, flat surface. Leaving a device on a soft surface (blankets, pillows, furniture) can lead to overheating and damage.
- Keep the equipment clean. For example, avoid eating or drinking while using the device.
- Care for and prevent damage to the power cord (you will be required to pay for replacements).
- Refrain from applying any stickers, paint, glitter, or other decorations. The device is the property of Ark Schools and should not be altered.
- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.
- Read any safety warnings included with the device.
- Abide by the Safeguarding measures set out in our Safeguarding Information document.

You agree not to:

- Let anyone other than the child/ren named on the front of this agreement use the device you have been assigned. Loss or damage that occurs when anyone else is using your child's assigned device or accessories will be your full responsibility.
- Expose the device to extreme temperatures or elements including water.
- Remove or cover the device asset tags on the bottom of the device or power cord.

- Change the physical structure of the device. Doing so will void the warranty, and you will be responsible for the repair or replacement cost.
- Remove or interfere with the serial number or any identification placed on the device.
- Do anything to the device or accessories that will permanently alter it in any way.
- Touch the device screen with sharp objects (e.g., pen, pencil, etc.).
Close the device with an object (such as pencils, pens or headphone plugs) on the keyboard that can damage the screen.

Ark Schools have responsibilities too. By accepting this device, you are accepting that Ark Schools can discharge our responsibilities as well. You agree that:

- Ark Schools will monitor your use of the device using a variety of methods to ensure compliance with the Safeguarding Information document and this agreement. Any attempt to “jailbreak” the device, or remove the Ark Schools profiles, will result in disciplinary action.
- All aspects of Ark Bentworth’s Safeguarding Policy and the accompanying Safeguarding Information document remain in effect during the use of the device. We will provide content filtering outside of the network. However, Ark Schools does not have full control of information on the Internet and no filtering solution is perfect. Further details can be found in the accompanying Safeguarding Information document.
- The use of any Internet-based file-sharing tools or Proxy Apps/websites or VPNs designed to circumvent filtering software are explicitly prohibited. File sharing applications and protocols may not be used to facilitate the illegal sharing of copyrighted material.

Dealing with issues

The below process outlines how a student gets support for the digital strategy device that has been allocated to them.

You must do the following if your device becomes faulty or damaged:

- Return the device to school immediately.
- If possible, you will be given a temporary device to use while we send your device off for repairs. The same agreement covers the temporary device.
- For the summer holiday period only, you can email this address to get support devicesupport21@arkonline.org

Warranty and Repair Costs

Free and included:

- Anything covered by the 1-year manufacturer warranty covering hardware and manufacturing defects.
- Anything software related where appropriate software up to and including the Operating System needs to be re-installed.

Not included and therefore paid by the Parents/Guardians/Students

- Repairs to cover damage or misuse.

The maximum charge if the device is written off and a replacement is required is the Cost Price of the device. This is currently £200 however this may increase over time due to inflation and currency rates.

Parent One-to-One Device Programme Contract

The following items reiterate some of the most important points covered in the Student Device Home School Agreement.

	Parent Initial
<p>I understand that I will report any damage, loss or theft of the device to ARK Schools staff immediately. In addition, I understand that as the parent/carer, I will be held responsible for the loss or damage of the device in accordance with the policies outlined in the Ark Schools Student Device Home School Agreement.</p> <p>The maximum charge if the device is lost or written off and a replacement is required is the Cost Price of the device. This is currently £200 however this may increase over time due to inflation and currency rates. Typical charges for typical repairs vary and are up to £200.</p>	
<p>I will not leave my device or accessories unattended unless it is locked in a secure place. I take full responsibility if my device or accessories become lost or stolen.</p>	
<p>I will read and follow the device care advice in this document</p>	
<p>I will only use the device for the purposes set out in the Ark Schools Student Device Home School Agreement and accompanying Safeguarding Information document.</p> <p>I confirm that my child has no other access to a tablet or laptop for home learning.</p>	
<p>I will immediately report any problems with my device to the school.</p>	

Terms of Agreement

I understand if my child violates the guidelines agreed to in the ARK Schools Student Device Use Agreement or Safeguarding and Behaviour Policies, his/her privilege to use the technology may be restricted or removed and he/she may be subject to disciplinary action.

The device and accessories remain the property of Ark Schools. Parents and students agree to return the device and accessories to Ark Schools in the same condition it was issued to the student less reasonable wear.

Student Name: _____

Parent Name: _____

Parent Signature: _____ Date: _____

Serial number: _____